Skyline Lakes Fire Dept Annual
Indoor / Outdoor Craft and Vendor Show Application

Vendor Name:_____

Vendor Phone Number:_____ Cell:_____

Vendor Email Address:_____

Type of Merchandise:_____

Number of spaces:_____ x $30.00 per space Amount Due:_____

Electrical outlets:_____ Flat fee $10.00 (2 outlets) Amount Due:_____

Preference (circle one) Indoor or Outdoor (First come basis)

Total Due:_____

Please make checks payable to Skyline Lakes Fire Dept. and mail to:
SLFD
ATTN: Craft and Vendor Show
67 Edgewood Road
Ringwood, NJ 07456

- Event date is Saturday May 8, 2010 (held rain or shine).
- Indoor space is approx. 10x6 and includes (1) 8x2 table and (2) metal chairs (first come basis).
- Outdoor space is approx. 10x6 and you must provide tables, chairs & canopy (if desired).
- Set up starts at 8:30 a.m.
- Breakdown is 3:00 p.m.
- Vendors must be set up prior to 10:00 a.m.
- Doors open to the public at 10:00 a.m. to 3:00 p.m. **No early pack up!**
- Vendor is responsible for any damages that occur by Vendor or their assistants or employees
- Vendors must attend their tables at all times.
- Alcohol and tobacco products are not to be sold.
- Skyline Lakes Fire Dept. will not be responsible or liable for damages or loss of any kind of exhibits or articles, or for damage to personal property or personal injury or any injury to patrons caused by the Vendor.
- The Vendor agrees to release Skyline Lakes Fire Dept. and their members from such claims or loss.
- This event will be advertised in local newspapers, local cable channel, local flyers, signs and internet.
- No reservation is considered final until payment is received in full for the number of tables and wall outlets requested. **NO REFUNDS.**
- Application must be signed by an authorized Vendor representative.
- Please keep a copy of this application for your records.
- Confirmation will be made via telephone and/or email.
- Vendor will remove their trash to the provided receptacles, leaving space neat upon departure.
- Vendor **will not** attach, hang, stick, glue, tape, or otherwise deface the walls or ceiling of hall.
- Vendor will adhere to no smoking rules inside hall.
- Questions, call (973) 835-4797.

Vendor Signature:_____ Date:_____
Payment Rec'd:_____ 1/07/10